

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

October 8, 2013

The October general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:04pm by President, Marge Berrios and opened according to ritual.

Members in attendance included:

Marge Berrios

Aunita Padgett

Nell Colbert

Debi Shannon

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert reported that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Debi Shannon moved (seconded by Aunita Padgett) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began the month with \$901.45, received income of \$116.53 and had expenses of \$211.65, leaving us with a closing balance of \$806.33 as of the end of the month. Nell reported that we received \$30.00 in additional income after October 1st and we send \$296.20 to Emblem Sales for our order leaving us with \$540.03 available. Nell reported that the Treasurer's Report was emailed via the Unit's YahooGroups and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Aunita Padgett moved (seconded by Debi Shannon) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including: invoice for our PO Box rent (\$76.00) and the Chamber of Commerce newsletter. Nell also reminded everyone that the most recent issue of the Department Communiqué has been posted to the Department website.

Nell noted that there were no items for the Auxiliary discussed at Post Executive Committee meeting other than the standard request for us to assist with the Halloween party. Aunita and Nell will support the Halloween activities and Nell will deliver the coloring books/party invitation flyers to the schools.

COMMITTEE REPORTS:

Marge called on the Committee Chairs to give their updates.

- **AEF:** Nothing new to report. We continue to collect each month and will send our first donation before the end of the year.
- **Americanism:** Marge noted that Post 243 will be holding a flag retirement ceremony beginning at 9am on Saturday.

- **Cavalcade of Memories:** Nothing new to report
- **Children and Youth:** Nothing new. As long as our coloring books arrive from Emblem Sales on time, Nell will deliver them to Eastbrook and Cheney.
- **Community Service:** Nothing new.
- **Constitution and By-Laws:** Nell noted that national has approved their changes and that we need to wait until the Department revisions are presented and approved before we can make the changes to shift meeting and dues info to Standing Rules.
- **Education:** Nell reported that we continue to collect Box Tops for Education, soup can labels and soda can pull tabs. Nell noted that she ordered our Scholarship medals and that she is again planning to do the breakfast baskets for the schools during National Education Week in November.
- **Girls State:** Marge noted that she found some flyers that can be posted in the schools to promote participation in Girls State.
- **Juniors:** No report. We have no active Juniors.
- **Leadership:** Nothing new to report
- **Legislative:** Aunita noted that she is making calls and sending regular emails to our legislators. Nita requested that if anyone gets responses from emails or letters that they send out, that they be printed out and given to her so that she can track accurately what we are doing.
- **Membership:** Nell reported that we have 16 paid members thus far. This gives us 76% of our goal of 21. Nell also noted that the check presented by one of our new members has bounced and when she checked the bank, it would not clear. We also need to collect the \$15 bounced check fee from this member.
- **National Security:** Marge noted that she is very busy clipping coupons.
- **Past President's Parley:** Nothing new to report.
- **Poppies:** Nell delivered the box of poppies we received and Marge verified that the count was correct. Marge is working with Post 243 on another donation and Aunita has a booth scheduled for 11/9 at the Winter Park Winn Dixie. We do not know whether or not Linda actually set up the booth for 11/10 at the Dunkin Donuts.
- **Public Relations:** Nothing to report – we need a chair.
- **Veterans Affairs and Rehab:** Aunita reported that our Christmas Party for the Veterans at the VAMC is set for 12/13. Ted will be providing the funding for the snacks we provide through his Department budget. Debi reported that she sent a letter to Publix requesting a \$100 gift card to help us purchase the food items we need for our holiday gift baskets.

LEADERSHIP SEGMENT: Not done this month

OLD BUSINESS:

- Fundraising – Debi noted that in addition to the letter to Publix, she is working on the Wal-Mart grant. Nell will also work on the Rotary grant app again.
- Financial Review – Nell reported that our financial review was completed last month. Members of the audit committee signed the letter to go into our books showing that everything was reviewed and deemed accurate.

NEW BUSINESS:

- Reading Rockets – Nell and Marge agreed to meet on 10/15 at 10am at the Casselberry Books-A-Million to purchase/order the books for our kits. Nell reported that we need seven sets for Eastbrook’s 3rd grade class and six sets for Cheney’s 2nd grade classes.
- Veteran’s Holiday Baskets – Nell reported that she has been in contact with Cliff Collins at the Department and he will give us the names of two Veteran families who need assistance for Thanksgiving and Christmas.
- School Supplies – Nell noted that she has a large box containing almost 30 backpacks sitting in her living room that need to move for the holidays. It was suggested that we stuff the backpacks at our November meeting so that they can be delivered to the schools either before school closes for the holidays or just after the schools open in January. Debi offered to store the stuffed backpacks until they are taken to the schools.
- 6th District meeting – Nell reminded everyone that the next 6th District meeting is set for 11/9 at Post 80 in St. Cloud beginning at 9am. Everyone should plan to attend as we will be discussing Girls State.
- Communique – Nell reminded everyone to please download the department Communique each month and read it because it always contains important information.

After everyone made their contributions to the AEF piggy bank, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 7:56pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____